

# HireJayhawks

Login to <u>HireJayhawks</u> to access employer services such as updating your company and account profile, posting a job or internship position, registering for career fairs and events, accessing student resume books, and requesting on-campus recruitment dates. Please see below for information on some of the services offered through the HireJayhawks.com system.



### **Company Profile**

New employers may register through <u>HireJayhawks</u>. Allow up to one business day for account activation.

Unable to register? Contact us at <u>kucareer@ku.edu</u> to request access.

Please note: The KU School of Law has a job posting site. This is the website to use for law positions.

If you already have an account for <u>HireJayhawks</u> (formerly KU Career Connections), your username is your e-mail address. Forgot your password? Select the "Forgot My Password" tab to have it emailed to you.

#### **Job Postings**

One of the best ways to connect with KU students is by posting your opportunities with us. This service is free and you can get started at <a href="HireJayhawks">HireJayhawks</a> where you register as an employer and start posting your opportunities. All KU students have access to this service and are encouraged to use it when searching for internships and jobs.

Please note that the
University of Kansas uses the
Symplicity platform for
HireJayhawks. Jobs must be
posted to HireJayhawks and
not other external systems
such as Handshake.
Marketing and
communication of jobs and
employers to KU students is
done through Symplicity, so
that your organization's
opportunities receive the
most visibility.

To post a job or internship, select "Create Job Posting" under the Job & Internships heading. To post a position for an on-campus interview,

go to OCR on the main menu (left side of screen) and select "positions." If you are recruiting for a position at a campus career fair, go to Jobs on the main menu and select "CF Jobs."

#### **Career Fairs**

We will be holding a number of in-person career fairs where you can network with students. Career fairs are a great way to meet with a variety of students in one day and promote your brand as well as your opportunities. Login to <a href="https://hittle.com/HireJayhawks">HireJayhawks</a> to view and register for upcoming events.

## Principals for Professional Practice

KU Career Services asks that all employers that wish to recruit at KU adhere to the Principals for Professional Practice produced by the National Association of Colleges and Employers. KU Career Services reserves the right to refuse any job posting.



kucareer@ku.edu 785-864-3624 hirejayhawks.ku.edu/employers

